2016 Admission for International Students
Gifu University Global Environment and Energy Course (GU-GLEE)
Environmental and Renewable Energy Systems Division
The Graduate School of Engineering
Gifu University

Application Guidelines

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Ⅰ Admission Quota

Approximately 5 international applicants will be admitted in the 2016 academic year.

Ⅱ Admission Requirements

Officially recommended international applicants of GU's partner universities are required to fulfill the following conditions:

(1) Clearly understand the aims and requirements of this course.

(2) Stand a solid chance of submitting a Confirmation of Acceptance issued by a prospective supervisor at Gifu University (GU).

(3) Hold a Bachelor's degree granted from one of GU's partner universities or be expected to obtain it by March, 2016.

(4) Possess a sufficient level of English proficiency to complete this course.

Ⅲ Application Procedure

(1) Application Period

For April 2016 enrollment:
from Thursday, August 27 to Thursday, October 15, 2015

For October 2016 enrollment:
from Wednesday, February 10 to Friday, April 1, 2016

(2) Submission of Application

The application must be received no later than the deadline, both by email via prospective GU supervisor and by a traceable mail delivery service such as postal registered mail, DHL, FedEx, or UPS.

(3) Send your application to the following address:

Globalization Promotion Office
The Graduate School of Engineering, Gifu University
1-1 Yanagido, Gifu 501-1193, Japan
Tel: +81-58-293-2401
Fax: +81-58-293-2401
E-mail: gpo@gifu-u.ac.jp

(4) Application Documents

Use the application forms included in this application package when specified.

Officially recommended international applicants of GU's partner universities:

1. A list of documents to be submitted by applicants

Prepare all the documents in English.

Make sure that all documents are completed accurately before mailing.

Once submitted, the documents will not be returned to you under any circumstances.

	Application Documents	Notes
①	Application Form (Form 1)	- Fill out the Application Form as instructed. - Attach a passport-sized photo (4.5cm (H) ×3. 5cm (W)) taken within the past 3 months. - Write the full name of your prospective GU supervisor as indicated on the form.
②	Letter of Recommendation (Form 2)	Submit a Letter of Recommendation issued by your university supervisor.
③	English proficiency test score report	Submit an original copy of an English proficiency test score report from an internationally recognized standard such as TOEFL iBT, IELTS, or TOEIC. When it is not attainable, ask your university supervisor to evaluate your English proficiency and to add a report of the evaluation to the Letter of Recommendation (Form 2) as alternative proof.
④	Proof of qualifications for admission	Certified copy of your Bachelor's degree diploma or certificate of your expected graduation issued by the university.
⑤	University transcripts	Certified copy of your transcripts issued by your university.
⑥	Medical Certificate (Form 3)	Medical Certificate issued by a medical institution in your country.

Refer to the enclosed checklist to prepare all the documents before sending them out.

2. Application document to be submitted by prospective GU supervisor(s)

Confirmation of Acceptance (Form 4)	This form must be filled out and submitted to the address given in Ⅲ (3) by your prospective GU supervisor(s). The GU supervisor(s) will comprehensively evaluate your candidacy, particularly in the aptitude and ability necessary to complete the GU-GLEE course. Interview(s) will be conducted individually through face-to-face meetings, emails, or international phone calls by your GU supervisor(s).

Ⅳ Selection Process:

Selection of candidates for admission will be conducted by the GU - GLEE committee. Screening of application documents and interview will be held accordingly.

Ⅴ Announcement of Admission Decision

Announcement of successful applicants will be made official on the following dates:

for April 2016 enrollment:

Wednesday, December 16, 2015

for October 2016 enrollment:

Friday, July 10, 2016

Ⅵ Enrollment Procedure

Officially recommended international applicants of GU's partner universities:

(1) Submission of "Acceptance of Admission Confirmed by Applicant"

- After the announcement of the admission decision, successful candidates will receive an acceptance letter attached with "Acceptance of Admission Confirmed by Applicant."
- "Acceptance of Admission Confirmed by Applicant" must be filled out and sent back to the Globalization Promotion Office no later than Tuesday, June 30, 2015.

(2) Information about Admission Procedures

The successful candidates who submit "Acceptance of Admission Confirmed by Applicant" will receive "Information about Admission Procedures" in February, 2016.

(3) Decline of Admission Offer

Keep in mind that failing to submit "Acceptance of Admission Confirmed by Applicant" or to complete the necessary admission procedures within the specified period of time will be considered as decline of admission offers.

(4) Fees Due at Time of Enrollment

Officially recommended foreign applicants of GU's partner universities:

According to the paragraph 3, Article 13 of international student regulations, financial assistance will be provided to officially recommended scholarship international students. The following academic fees will be waived:

(a) Entrance Examination Fee

(b) Matriculation (university admission) fee

In addition, subject to availability, Gifu University will also provide a two-year housing assistance (at Gifu University International House Building A & B).

Ⅶ Tuition Fees

Officially recommended international applicants of GU's partner universities:

According to the paragraph 3, Article 13 of international student regulations, tuition fees for the first two years of enrollment will be waived to officially recommended scholarship international students.

Ⅷ Course Descriptions

Global Environment and Energy Course (GU-GLEE) aims to nurture highly-educated professionals Who can serve as future leaders, both globally and locally i.e., *glocally*, as follows:
Technical expertise who can contribute to solve environmental and energy problems
Professionals who can create and develop new fields of industry in collaboration with regional Industries.

- GU-GLEE started in April 2015
- The Global Environment and Energy Course (GU-GLEE) is one of the Master's degree programs of the graduate schools of engineering. This course is open to both international and Japanese students. All lectures and seminars on cutting-edge technologies in environmental and energy engineering, in which the graduate schools of GU have a strong position, are conducted in English.
- In cooperation with regional companies, GU-GLEE offers students global internship programs. International students are placed in good-standing Japanese companies, while Japanese students in overseas companies, educational institutions, and so on.
- Officially recommended scholarship international students and self-supporting international students of partner universities can enroll both in April and October, Japanese students and other international students in April.
- The number of enrollments of the course: about 5 international students and 5 Japanese students per an academic year